



Where Strategy Meetings Operations: Preparing for the Unexpected

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OUR TOP 10 CHALLENGES

Logistical


1. Transportation & Weather Challenges
 - ✓ No-shows
 - ✓ Contingency plans
2. Catering Challenges
 - ✓ Food allergies
 - ✓ Dietary restrictions

Strategic

1. Changes in program scope
 - ✓ Adding/modifying sessions
 - ✓ Changing/adding instructors
 - ✓ Budget implications
2. On-Site Faculty Changes
 - ✓ Client requests
 - ✓ Faculty-Participant dynamics

3. Presenter No-Shows
 - ✓ Contingency plans
 - ✓ Impact to overall programs
4. A/V & Technology Failures
 - ✓ Keeping participants engaged
 - ✓ Faculty management
5. Material Changes
 - ✓ Number fluctuations
 - ✓ Scope changes

3. Changing internal climate
 - ✓ Client events change dynamic in classroom
4. Managing faculty expectations
 - ✓ Managing preparation
 - ✓ Aligning with client needs
5. Vetting Faculty Members
 - ✓ Client culture
 - ✓ Audience appropriateness



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